

**SCHEDULE 2a
FORM OF CERTIFICATE
Solicitors (Scotland) Accounts etc Rules 2001**

(In respect of an Accounting Period for which **no client monies have been held**)

NAME:

.....

BUSINESS ADDRESS:

.....
.....
.....

Tel No: **Fax No:**

I hereby confirm to the Council of the Law Society of Scotland that:

(Note 1)

(a) I/We have contributed to the Guarantee Fund in respect of the practice year;

(b) I/We submit accounts to the Scottish Legal Aid Board for payment to my/our own account;

(c) I/We make any payments due to third parties from my/our bank account in advance or not later than the date on which the matching remittance is lodged in the firm bank account.

(Note 2)

(d) I/We have not handled client monies during the accounting period

from:.....

to:.....

(e) If circumstances change with the result that I/we require to hold or intromit with client monies, I/we shall immediately advise the Council.

I solemnly and sincerely declare that the information given by me in this Certificate is true to the best of my knowledge and belief.

CURRENT DESIGNATED CASHROOM PARTNER

(FULL NAME).....

SIGNATURE..... DATE.....

SECOND SIGNATORY

(FULL NAME).....

SIGNATURE..... DATE.....

Note 1. The current practice year for this figure commences on 1st November within the accounting year which includes the six-month period shown at item (d);

Note 2. The accounting period must be six months or less and follow immediately on from the previous accounting period without a gap or overlap in the dates concerned.